

**WEST VIRGINIA BAR FOUNDATION
BOARD OF DIRECTORS MEETING
BY ZOOM
DECEMBER 4, 2025 – 12:00 PM**

MINUTES

CALL TO ORDER

The quarterly meeting of the West Virginia Bar Foundation’s Board of Directors was called to order by President David Morrison at 12:00 PM, and a quorum was established.

Board members participating by Zoom were President David Morrison, Vice President Judge Jack Alsop, Immediate Past President Ann Haight, Norwood Bentley, Judge Patricia Hill, Debra Kilgore, Teresa McCune, Jill McIntyre, and Charles Printz, Jr. Executive Director Tessa White also participated by Zoom. Board members absent due to conflicting schedules were Sandra Chapman, Judge Patrick Flatley, and John Taylor.

REVIEW OF BOARD OF DIRECTORS MEETING MINUTES (September 5, 2025)

The first item on the agenda was a review of the minutes of the previous Board of Directors meeting, which was held on September 5, 2025. A motion was duly made, seconded, and adopted that the September 5, 2025, minutes be approved as presented with correction of a typographical error in the Grants Section and clarification of an outdated reference.

FINANCIAL REPORT

Financial Report

Executive Director White presented the financial report for the first five months of the 2025-26 fiscal year, July 1, 2025 – November 30, 2025. She noted an increase in contributions due to the Justice Fund and Mission Support 2030 campaign, with the Justice Fund endowment reaching \$1.75 million. After questions from the Board members, responses and general discussion, a motion was duly made, seconded, and adopted to approve the year-to-date financial report as presented.

Audit

Executive Director White then presented the draft audited financial statements and the draft Form 990 for the fiscal year ended June 30, 2025. After discussion, a motion was duly made, seconded, and adopted to approve the draft audited financial statements and the draft Form 990 for the fiscal year ended June 30, 2025, as presented.

Investment Strategy

The Board of Directors also received an investment strategy update, reflecting a move to growth-oriented stocks.

REPORT OF GRANTS COMMITTEE

Conflicts of Interest

On behalf of the Grants Committee, Debra Kilgore reminded the Board to disclose any conflicts of interest as they may arise.

Grants

The Grants Committee recommended a \$7,500 grant to Mountain State Justice for its Immigration Legal Clinic and community training and a \$5,000 grant to the West Virginia Child Advocacy Network for its Child Abuse Prosecutor (CAP) Cohort Series. A motion was duly made, seconded, and adopted that both grants be approved.

REPORT OF BAR FOUNDATION FELLOWS NOMINATING COMMITTEE

Nominations

The Bar Foundation Fellows Nominating Committee recommended that the Foundation extend invitations to 23 individuals for the 2026 Foundation Fellows class. A motion was duly made, seconded, and adopted that the Foundation extend such invitations, with further action to be taken at the April Board of Directors meeting. It was clarified that deferred fellows from previous years would be invited to the 2026 dinner.

Bylaws Amendment

Following a discussion on fellowship nominee eligibility, a motion was duly made, seconded, and adopted to have President Morrison appoint an ad hoc committee, chaired by Judge Jack Alsop, to develop and propose a bylaws amendment clarifying requirements for fellowship candidates.

REPORT OF STRATEGIC PLANNING COMMITTEE

Ann Haight presented the report of the Development, Fundraising, and Finance Subcommittee. Among other things, she discussed progress toward the fundraising goal, including the lawyer leadership initiative and the Committee's agreement to pursue a tiered approach to fundraising. Teresa McCune presented the report of the Engagement, Collaboration, and Outreach Subcommittee, including an update on the Facebook page. Chazz Printz presented the report of the Strengthen from Within Subcommittee, including an update on presentations to bar groups.

PROPOSED BYLAWS CHANGE

President Morrison proposed a change to the Bylaws to allow Foundation Fellows to participate in committees. A motion was duly made, seconded, and adopted to change the Bylaws as proposed.

2026 LUNCH & LAUGHS EVENT

It was agreed that nominations for the honoree should be submitted by January 15, 2026.

OTHER BUSINESS

The Board discussed establishing a volunteer position to assist Executive Director White with administrative duties.

UPCOMING EVENTS

President Morrison announced the schedule for upcoming Board of Directors Meetings and other events as listed on the meeting agenda and as follows:

- a. BOD Meeting: March 5, 2026 – 12:00 pm, Zoom
- b. Bar Foundation Fellows Dinner: April 16, 2026 – Four Points Sheraton Hotel in Charleston
- c. Lawyer Leadership Institute: May 15-17, 2026 – Stonewall Resort
- d. BOD Meeting: June 4, 2026 – 12:00 pm, Zoom

ADJOURNMENT

There being no further business to transact, the meeting was adjourned.