

**WEST VIRGINIA BAR FOUNDATION
BOARD OF DIRECTORS MEETING
THE ERICKSON ALUMNI CENTER OR ZOOM
SEPTEMBER 5, 2025-1:30 PM**

MINUTES

CALL TO ORDER

The meeting of the West Virginia Bar Foundation’s Board of Directors was called to order by President David Morrison, at 1:45 PM.

Board Members participating in person were President David Morrison, Vice President Judge Jack Alsop, Immediate Past President Ann Haight, Norwood Bentley, Sandra Chapman, Judge Patricia Hill, Teresa McCune, Jill McIntyre, Charles Printz, Jr., John Taylor. Executive Director Tessa White was also present in person. Board Members participating by Zoom were Judge Patrick Flatley and Debra Kilgore.

REVIEW OF BOARD OF DIRECTORS MEETING MINUTES (June 5, 2025 and June 23, 2025)

The first item on the agenda was a review of the Minutes of the previous Board of Directors meeting, which had been held on June 5, 2025. A motion was duly made, seconded, and passed that the June 5, 2025 Minutes be approved with a minor change. A motion was duly made, seconded, and passed that the June 23, 2025 Minutes be approved.

EXECUTIVE SESSION

Sandra Chapman made a motion to convene in Executive Session to review the Minutes of the Executive Session of the Board of Directors dated June 23, 2025. Judge Jack Alsop seconded the motion. All were in favor, and the Board adjourned to convene in Executive Session.

After reconvening from Executive Session, a motion was duly made, seconded, and passed to approve the Minutes from the Executive Session of the Board of Directors dated June 23, 2025.

FINANCIAL REPORT

President Morrison called upon Judge Flatley to present the financial report for the first two months of the 2025-26 fiscal year, July 1, 2025-August 31, 2025. After questions from the Board members and responses, a motion was duly made, seconded, and passed to approve the year-to-date financial report as presented.

REPORT OF GRANTS COMMITTEE

On behalf of the Grants Committee, Debra Kilgore reminded the Board to disclose any conflicts of interest as they may arise. The Grants Committee recommends a \$5,000 grant to Child Protect of Mercer County to fund the Mercery County Sexual Assault Nurse Examiners (SANE) program. A motion was duly made, seconded, and passed that the grant be approved. The Grants Committee requests that each Board Member sign and return the Conflict of Interest form.

REPORT OF STRATEGIC PLANNING COMMITTEE

President David Morrison presented the Strategic Planning Committee report and stated that the Bar Foundation Fellows Dinner is scheduled to be held at the Four Points Sheraton Hotel in Charleston on April 16, 2026. The Lawyer Leadership Institute will be scheduled after Ann Haight reviews and modifies the program. The Fifteenth Annual Lunch & Laughs with a Legal Legend will be scheduled after John Taylor discusses availability with the WVU College of Law.

Ann Haight provided an update on the Development, Fundraising, and Finance subcommittee. Teresa McCune provided an update on the Engagement, Collaboration, and Outreach subcommittee. Chazz Printz provided an update on the Strengthen from Within subcommittee. Each of the subcommittees are on target for achieving the Strategic Plan. A motion was duly made, seconded, and passed to engage Eventful Strategies for event planning services.

OTHER BUSINESS

There was nothing to discuss under Other Business.

NEXT BOARD OF DIRECTORS MEETINGS

President Morrison announced that the schedule for the upcoming Board of Directors Meetings is as follows:

- a. December 4, 2025 – 12:00 pm, Zoom
- b. March 5, 2026 – 12:00 pm, Zoom
- c. June 4, 2026 – 12:00 pm, Zoom
- d. September 2026 – 1:30 pm, or immediately following the Lunch & Laughs event

ADJOURNMENT

There being no further business to transact, the meeting was adjourned at 2:50 PM.